

COLLEGE PERSONAL MOBILE DEVICE POLICY

GENERAL

1. College pupils are not permitted to have mobile devices during school hours (07h30 – 14h00).
2. Smart lockers are provided for each pupil at Treverton College. Inside they have a power plug and a USB charging port.
3. Boarders are to lock their phones away in their 'smart locker' at the stipulated times below. Likewise, Day Scholars are to lock their phone away at the start of each day.
4. The school accepts no responsibility for any loss of or damage to mobile devices, whether on campus or elsewhere.
5. Any mobile device found lying in boarding house rooms and not locked away will be confiscated.
6. From time to time College pupils will be permitted to take phones to school activities. This will be arranged by the respective teacher.

CLASSES

1. Laptops and Tablets may be taken to class but only used with permission from the teacher. Using these devices other than for work given by the teacher could result in detention; further transgressions will result in the confiscation of the device for a period of time (up to 2 weeks).
2. Mobile/smart devices may NOT be taken into tests or examinations.
3. Any pupil found in possession of a mobile/smart device during a test or exam, even if inadvertently, will be found guilty of cheating.

CAMPUS

1. The use of mobile devices in the Dining is not permitted.
2. Mobile devices may not be used with headphones in any public spaces.
3. Mobile devices may only be used during prep with the permission from the House Parent or teacher on duty. This should be for work purposes only.
4. Any mobile devices used for unauthorized activities during this time may be confiscated.
5. The inappropriate use of mobile devices (pornography, cyber bullying, swearing, including distribution of pictures/videos, and the taking of videos/pictures and sound recordings without permission) may result in the culprit facing a Disciplinary Enquiry.

General actions taken

First Time offenders – 1 Week confiscation, parental contact.
 Second time offenders – 2 weeks confiscation, parental contact.
 Subsequent transgressions will be at the discretion of Discipline Committee.

DEVICE ROUTINE – 2024 - *Free Prep students have their phones during second prep.

	HAND-IN	COLLECT	HAND IN	COLLECT
Junior Houses	18:30	20:15	20:55	14:15 (after lunch)
Senior Houses	18:55	21:00	21:25	14:15 (After lunch)
Grade 12s	18:55	19:50	06:50	14:15 (After lunch)
Day Scholars			07:00 – 07:25	14:15 (After lunch)

Boarding Rules - Specifics

All students from Grades 8 - 11, may not have their laptop, tablet, or cell phone with them during the night. These need to be handed in to the device lockers at 21:25. Laptops and computers must be collected before the morning roll call. Cell phones are not allowed at school and need to remain in the device lockers. Cell phones may be collected from the device lockers at 14:15 (after lunch). Cell phones may not be collected during or before lunch without prior permission. Device locker keys may not be removed from the key cabinet. They must remain in the cabinet at all times.